

Forward Plan

for the four-month period commencing on

1st July 2022

published on 1 June 2022



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive Members (8)

Leader of the Council - Councillor Steve Bridger: External liaison including strategic partnerships; Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), Alliance, Police; Strategic policy/Corporate Plan development, forward programme and strategic review; strategic communications and marketing (with Deputy Leader and Executive Member Engagement); major infrastructure project delivery; major schemes, including HIF and Metrowest.

Deputy Leader of the Council and Executive Member for Adult Services, Health and Housing - Councillor Mike Bell: Adult services; Reablement and technology enabled care; Care reforms; Early intervention and prevention; Integrated commissioning; Domiciliary, residential and nursing care; Social work and occupational therapy; Health; Health and Wellbeing Board and Strategy; Integrated Care System and Locality Partnerships; Health improvement and health protection; Pandemic response; Substance misuse services; Regulatory services; Trading standards and food safety; Environmental protection; Licensing; Emergency Management; Housing; Homelessness and rough sleeper support; Housing solutions; Private Sector Housing; Unauthorised encampments

Executive Member for Children, Young People, Lifelong learning and Skills – Councillor Catherine Gibbons: Children and Young people's services; Children's social care; Looked after children; Corporate parenting; Family Hubs; Early help; Adoption and fostering services; Safeguarding; Children's licences and permits; Ukraine resettlement; Education; Special educational needs and disabilities; School places and admissions; Education liaison with local HE and FE institutions, schools and Multi Academy Trusts; Skills; Skills Strategy; Careers advice; Community Learning

Executive Member for Corporate Services – Councillor Ashley Cartman: Finance – revenue, capital programme and income generation; Procurement; Legal and democratic services (including electoral and registrar); Property and Asset management –financial business cases & financing; ICT, Digital and Customer Services; Lead for Business Support contracts – Agilisys and Liberata; Business intelligence; Human Resources and Organisational Development; Shareholder representative role for council companies; Property technical services and project delivery; Strategic Asset Planning; Corporate estate; Accommodation Strategy project delivery; Capital projects delivery

Executive Member for Climate Emergency and Engagement – Councillor Bridget Petty: Climate emergency; Ecological Emergency; Community engagement and consultation; Equalities and diversity; Town and parish liaison; North Somerset Together; Voluntary sector liaison, Marine environment conservation; Green infrastructure strategy

Executive Member for Placemaking and Economy – Councillor Mark Canniford: Placemaking and development; Placemaking Strategies; See Monster and legacy; Culture Strategy; Weston Placemaking delivery; Tropicana and Playhouse Theatre; Strategic Events Programme; Visitor Economy development; Development and commercial programme; Affordable Housing delivery; Planning; Policy; Spatial Planning; Building Control; Economy and recovery; Inward Investment; Business development and engagement; Employment; High Street and Town Centre renewal; Parking strategy

Executive Member for Neighbourhoods and Community Services – Councillor Mike Solomon: Libraries; Community venues; Safer communities; Parking operational management; Environmental services; Recycling and waste minimisation; Waste and street cleansing contracts; Enforcement Strategy; Open spaces and natural environment operations; Sports and Leisure Centre contracts; Flood risk management; Seafronts, parks and lakes operational management; Crematoria and cemeteries

Executive Member for Transport and Highways – Councillor Steve Hogg: Highways Operations; Highway network management; Highway maintenance contract; Streetlighting; Highway Technical Services and Delivery; Liveable Neighbourhood schemes; Active Travel schemes; Highway Structures; Strategic Transport; Transport policy; Transport decarbonisation; Public transport; Home to School transport; Bus and Rail Strategy

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

July 2022

1. Council and Executive Items

(NB No Executive meeting scheduled for July)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
12/07	Compulsory Purchase of land for construction of Banwell Bypass	Executive decision for Compulsory Purchase Order of land for construction of Banwell Bypass	Council	Part	Place Scrutiny Panel to be engaged through HIF scheme scrutiny 11 th July 2022	Contact: Maduabuchi Ani Maduabuchi.Ani@n-somerset.gov.uk
12/07	MetroWest Phase 1 Update (new entry)	Previous progress reports – July 2021, February 2021 and November 2020	Council	Part	Place Scrutiny Panel to be engaged w/c 27th June 2022 (to be agreed with the Panel Chairman)	Contact: James Willcock 07825 399776

July 2022

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/07	Award Report - for care provision in Diamond and Lakeside Court extra care housing schemes	Commissioning Plan: 27.04.2022	Director of Adult Social Services	No	ASH Panel meeting held in February 2022.	Contact: Gerald Hunt 01934 634803
01/07	Award of Handyperson Contract (new entry)	Commissioning Plan for North Somerset Handyperson Service	Director of Adult Social Services	No	22 March 2022 meeting with ASH Panel members Cllrs James, Haverson and Tucker	Contact: Teresa Stanley Tel: 07385515142
01/07	Endorsement and Adoption of the Flood Risk Management Plan (new entry)	https://consult.environment-agency.gov.uk/fcrm/draft-second-cycle-flood-risk-management-plans/ Environment Agency Briefing Note to Lead Local Flood Authorities 25 February 2022 Decision No: 20/21 DP 382	Executive Member (Cllr Solomon)	No	Informal scrutiny session to brief Councillors in July.	Contact: Simon Bunn 01934 427632 simon.bunn@n-somerset.gov.uk
01/07	A38 MRN scheme: Acceptance of DfT Grant and approval of NSC Local Contributions (previously listed for June)	Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf - Exec Member Decision DP270: A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding	Executive Member (Cllr Bridger)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage in September/October 2021. An interim written briefing will be supplied to the Place P&SP in June 2022. A further briefing will be offered to the Place P&SP once a response has been received from DfT..	Contact: Konrad Lansdown: 07917 184804

		- Full Council/Exec Member: Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services				
01/07	Consider initial outcome of Stock Condition Survey in relation to private sector housing and review/action recommendations as appropriate (Previously listed for May)	Private Rented Sector Conditions Update (ASH Panel June 2019) <u>Committee Report NSC</u> <u>(moderngov.co.uk)</u>	Executive Member (Cllr Bell)	No	ASH Working Group – Date tbc	Contact: Howard Evans Tel: 01934 426673
01/07	Strategic Housing Enforcement Policy (Covid-19 update) (previously listed for April)	<u>Annex A - Strategic Housing Services Enforcement Policy</u> <u>2018 (n-somerset.gov.uk)</u>	Executive Member (Cllr Bell)	No	Briefing paper to ASH Panel Working Group (June 22)	Contact: Howard Evans 01934 426673

August 2022**1. Council and Executive Items**

(NB No Council or Executive meetings scheduled for August)

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/08	Award of Contract for the Capital Works Scheme at Banwell Primary School	<u>Report to Executive 20th October 2021 – 2021/22 Budget Monitoring – Month 5</u>	Executive Member (Cllr Bridger)	No	PCOM Scrutiny Panel Chairman has been consulted 16.03.22 Full panel engagement not required.	Contact: Jonathan White 07711 280595 Jonathan Hughes 07769 253380 Elaine Braund
01/08	Commissioning and Procurement Plan for remediation works to the Former Police Station Site (new entry)	North Somerset Grant Funding Agreement	Executive Member (Cllr Bridger)	No	PCOM Scrutiny Panel Chairman to be consulted during May and agree if full panel consultation required.	Jonathan White jonathan.white@n-somerset.gov.uk 07711 280595 Elaine Braund Elaine.braund@n-somerset.gov.uk

September 2022

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
07/09	2022/23 Month 4 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Reporting to PCOM informally through timetable of scrutiny engagement as agreed with the Panel Chairman	Contact: Melanie Watts 01934 634618
07/09	Medium Term Financial Plan (MTFP) and Revenue Budget 2023/24	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	Reporting to PCOM informally through timetable of scrutiny engagement as agreed with the Panel Chairman	Contact: Melanie Watts 01934 634618
07/09	Winterstoke Road Bridge Replacement: Award of Stage 2 Design & Build Contract (previously listed for June) - to be relisted at future date	20/21 DP 262: Contract Award for Stage 1 of the Design & Build Services of Winterstoke Road Bridge COU 104 12/11/2019: Commissioning Plan & acceptance of MOD funding 19/20 DE 257: Procurement Plan	Executive	No	Place Policy & Scrutiny Panel Chairman consulted: no further Panel engagement necessary	Contact: Jason Reading 01275 884480
07/09	Accept Heads of Terms and enter into options agreement for purchase of land for construction of Banwell Bypass (previously listed for June)	Executive decision for purchase of land for construction of Banwell Bypass through landowner negotiation	Executive	No	Place Scrutiny Panel to be engaged through HIF scheme scrutiny 23 August 2022	Contact: Maduabuchi Ani
20/09			Council			

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/09	A38 MRN scheme: Contract Award of D&B Stage 1 Contract (re-listing)	<ul style="list-style-type: none"> - Director Decision 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf - Exec Member Decision DP270: A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council: Commissioning Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services - Executive Member: Procurement Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services 	Director of Place (key decision)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage in September/October 2021. A further briefing will be offered to the Place P&SP in September 2022.	Contact: Konrad Lansdown: 07917 184804
01/09	A38 MRN scheme: Award of Professional Services Contract (re-listing)	<p>Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</p> <p>Exec Member Decision DP 270: A38 Major Road Network Scheme Outline Business Case Submission</p>	Director of Place (key decision)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage in September/October 2021. A further briefing will be offered to the Place P&SP in September 2022.	Contact: Konrad Lansdown: 07917 184804

		and Local Contribution Funding Full Council: Commissioning Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Executive Member: Procurement Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services				
01/09	Flood Risk Management Plan - Approval of plan – to be published by EA (new entry)	https://consult.environment-agency.gov.uk/fcrm/draft-second-cycle-flood-risk-management-plans/	Executive Member Cllr Solomon	No	Place Scrutiny Panel engagement in June/July	Simon Bunn simon.bunn@n-somerset.gov.uk 01934 427 362

October 2022

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
19/10	Local Flood Risk Management Strategy - approval to consult on draft strategy (new entry)	Local Flood Risk Management Strategy for North Somerset (to be drafted)	Executive	No	Place Scrutiny Panel engagement in June/July and again in Sept/Oct	Simon Bunn simon.bunn@n-somerset.gov.uk 01934 427 362

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details